

## NOTICE OF LEASE

Section 258 of the Strata Schemes Management Act, 2015 NSW

This form must be completed and provided to your Strata Management Agent (and Owners Corporation) within 14 days of the lease of your lot. Please complete and email to your strata manager or alternatively to [info@cdstrata.com.au](mailto:info@cdstrata.com.au)

### Application Details

Strata Plan

Lot No

Address  
including unit  
number

### Tenant Details

Tenant Name

Phone

Email

Term of Lease

Commencement of Lease

### Managing Agent Details (if applicable)

Company Name

Property Manager  
Name

Phone

Email

Mailing Address

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### Address for Service of Notices

Section 261 SSMA 2015 (NSW) permits an address for service of notices to be an electronic/email address or an Australian Postal address.

Continue to use my (Owner) details as provided to CD Strata

Use my (Owner) details as provided below:

Email:

Correspondence Address:

Use my Managing Agent details as provided above

I/we

(Insert full name/names)

the Owner/Owners of Lot No.  in Strata Plan No.

hereby specify and expressly consent to service of notices being sent as selected above.

Signature of Owner

Signature of Owner